



MINUTES

Highlands Fire District PSPRS Local Board

October 6, 2021 Special Meeting
10:00 AM

Fire Station 23, Board Room
3350 Old Munds Hwy, Flagstaff, Arizona 86005

Call to Order:

A meeting of the PSPRS Local Board was called to order at 10:00 AM.

Board Members:

Membership PSPRS Local Board. Mr. Brad Bippus serves as the Highlands Fire District Fire Board's designee and chairperson of the PSPRS Local Board. Citizen members to the PSPRS Local Board include Mr. Scott Talboom and Ms. Jayme Jones, whose terms expire on March 30, 2022 and March 30, 2024 respectively. PSPRS members elected by secret ballot include and Captain Chris Pond and Firefighter Lance Kohl, whose terms expire on March 30, 2022 and March 30, 2024 respectively.

Attendance:

Attendance of the October 6, 2021 meeting was Mr. Brad Bippus, Chairperson; Mr. Scott Talboom, Ms. Jayme Jones, Captain Chris Pond, and Firefighter Lance Kohl were present.

Secretary:

Ms. Jayme Jones serves as Secretary to the PSPRS Local Board.

Welcome:

Chairperson Bippus welcomed members of the PSPRS Local Board; there were no visitors in attending.

Approval of Minutes:

July 30, 2021 Biannual Meeting Minutes The Local Board reviewed the minutes of the July 7, 2021 Biannual Meeting. A **MOTION** was made by Firefighter Kohl and was seconded by Mr. Talboom to accept the minutes as presented. Captain Pond pointed out a typo for correction. The motion was unanimously **APPROVED**.

Discussion and Possible Action:

Consideration to approve normal retirement for Chief Dirch Foreman.

Ms. Jones informed the Local Board that Chief Foreman applied for his normal retirement pension effective October 1, 2021; he has 25.146 years of service. The Local Board reviewed the application packet. After discussion, a **MOTION** was made by Captain Pond and was seconded by Firefighter Kohl to approve Chief Foreman's normal retirement as presented; the motion was unanimously **APPROVED**.

Closing Comments:

There were no additional comments.

Adjournment:

A **MOTION** was made by Captain Pond and was seconded by M. Talboom to adjourn; the motion was unanimously **APPROVED**. The meeting adjourned at 10:07 AM.

Respectfully submitted,
Jayme Jones, Secretary PSPRS Local Board

Pursuant to A.R.S. § 38-847(G) ...No later than twenty days after taking action, the local board shall submit to the board of trustees the minutes from the local board meeting that include the name of the member affected by its decision, a description of the action taken and an explanation of the reasons and all documents submitted to the local board for the action taken, including the reports of a medical board...

Pursuant to A.R.S. § 38-847(H)(2). The applicant-board of trustees receives notification of the local board's original action as prescribed by subsection G of this section by certified mail.

Pursuant to A.R.S. § 38-847(M) ...The secretary of the local board shall keep a record and prepare minutes of all meetings ... and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.

Attn: Fund Manager
3010 E Camelback Rd, Ste. 200
Phoenix, Arizona 85016