



HIGHLANDS FIRE DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING AGENDA · 11/19/19

Notice is hereby given that a regular Fire Board meeting will be held on **Tuesday, November 19, 2019 at 5:00 PM at Fire Station 23, Administration Board Room, 3350 Old Munds Hwy, Flagstaff, AZ.**

In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.

1. Call to Order

2. Roll Call - Chairman Kloeber, Clerk Hirsch, Director Bippus, Director Martin, and Director Favazzo

3. Pledge of Allegiance, Invocation, Mission and Vision Statements, and Board Responsibilities

A. Pledge of Allegiance

B. Invocation

C. Mission – *The Highlands Fire District is an emergency service and community oriented organization dedicated to protecting the lives and property of its residents and visitors through emergency medical services, fire suppression, fire prevention, and public education.*

D. Vision – *The Highlands Fire District will be recognized for the highest standards, levels of trust, innovation, and accountability while exceeding community expectations. We will succeed by developing and maintaining strategic partnerships, hiring and promoting quality people, and positioning the District for fiscal sustainability, both now and in the future.*

E. Review selected Board responsibilities

4. Welcome Visitors

5. Call to the Public - *In accordance with A.R.S. 38-431.0 1(H), any person may address the Board on any matter within the jurisdiction of the Board. The Board may respond to criticism, ask staff to review a matter, or ask that the matter be put on a future agenda. The Board shall not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action.*

6. Approval of Minutes

A. October 15, 2019 Regular meeting

7. Finance

A. Warrants

B. Financial Report

8. Summary Reports & Correspondence - *In accordance with A.R.S. §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summary reports.*

A. IAFF Local Chapter 1505 Summary Report

B. Battalion Fire Chief's Summary Report

C. Fire Chief's Summary Report

D. Fire Board Chairperson's Summary Report

E. Correspondence

9. Topics of Discussion and Possible Legal Action

- A. Election of Fire Board Chairperson and Clerk.
- B. Renew Oath of Office and Conflict of Interest Disclosure Statement.
- C. Update regarding progress of the Planning Committee.
- D. Discussion regarding Fire Chief's Evaluation; distribute Chief's Reports and Evaluation Form for December Evaluation.
- E. Consideration to approve Polling Place Agreement with Coconino County Elections Department.
- F. Consideration to approve JP Morgan Chase Bank Letter of Declaration obligations for the CY 2020.
- G. Consideration to approve Greater Flagstaff Region Joint Hiring and Promotion IGA.
- H. Review Community Survey results.
- I. Review Fire Board Task Calendar.
- J. Consideration to adjourn to Executive Session to discuss the sale of Fire Station 21 per A.R.S. § 38-431.03(7) *Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*
- K. Consideration to approve details discussed in Executive Session related to the sale of Fire Station 21.

10. Board Member Comments - *Board member's comments are meant to inform and clarify, and no legal action will be taken. Only Board members may speak.*

11. Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.

Agenda approved: Wed 11/13/2019 1:08 PM
by Peter Kloeber, Fire Board Chairperson

Agenda posted: Fri 11/15/2019 5:00 PM
by Jayme Jones, Administrative Assistant III