



MINUTES

Highlands Fire District PSPRS Local Board

May 19, 2020 Special Meeting
3:00 PM

Fire Station 23, Board Room
3350 Old Munds Hwy, Flagstaff, Arizona 86005

Call to Order:

A meeting of the PSPRS Local Board was called to order at 3:06 PM.

Board Members:

Membership PSPRS Local Board. Mr. Joe Favazzo serves as the Highlands Fire District Fire Board's designee and chairperson of the PSPRS Local Board. Citizen members to the PSPRS Local Board include Mr. Scott Talboom and Ms. Jayme Jones, whose terms expire on March 30, 2022 and March 30, 2024 respectively. PSPRS members elected by secret ballot include and Engineer Kevin Dobbe and Firefighter Lance Kohl, whose terms expire on March 30, 2022 and March 30, 2024 respectively.

Attendance:

Attendance of the May 19, 2020 meeting was Mr. Joe Favazzo, Chairperson; Mr. Scott Talboom, Ms. Jayme Jones, Engineer Kevin Dobbe, and Firefighter Lance Kohl were present.

Secretary:

Ms. Jayme Jones serves as Secretary to the PSPRS Local Board and was present to record the minutes.

Welcome:

Chairperson Favazzo welcomed members of the PSPRS Local Board; there were no visitors in attending.

Approval of Minutes:

March 17, 2020 Special Meeting Minutes The Local Board reviewed the minutes of the March 17, 2020 Special Meeting. A **MOTION** was made by Engineer Dobbe and was seconded by Mr. Talboom to accept the minutes as presented; the motion was unanimously **APPROVED**.

Discussion and Possible Action:

A. Consideration to approve Captain Brian Katrales' participation in the Deferred Retirement Option Plan (DROP).

The Ms. Jones provided the Local Board with a description of the Deferred Retirement Option Plan (DROP) and Captain Katrales' application packet to participate in DROP. Ms. Jones informed the Local Board that a Tier I member may participate in DROP after 20 years of service. As of May 29, 2020, Captain Katrales will have completed 23.412 years of service. The Local Board reviewed the Captain Katrales' Application Packet for DROP. After discussion, a **MOTION** was made by Engineer Dobbe and was seconded by Ms. Jones to approve Captain Katrales' participation in DROP; the motion was unanimously **APPROVED**.

Closing Comments:

There were no additional comments.

Adjournment:

A **MOTION** was made by Engineer Dobbe and was seconded by Firefighter Kohl to adjourn; the motion was unanimously **APPROVED**. The meeting adjourned at 3:12 PM.

Respectfully submitted,
Jayme Jones, Secretary PSPRS Local Board

Pursuant to A.R.S. § 38-847(G) ...No later than twenty days after taking action, the local board shall submit to the board of trustees the minutes from the local board meeting that include the name of the member affected by its decision, a description of the action taken and an explanation of the reasons and all documents submitted to the local board for the action taken, including the reports of a medical board...

Pursuant to A.R.S. § 38-847(H)(2). The applicant-board of trustees receives notification of the local board's original action as prescribed by subsection G of this section by certified mail.

Pursuant to A.R.S. § 38-847(M) ...The secretary of the local board shall keep a record and prepare minutes of all meetings ... and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.

Attn: Fund Manager
3010 E Camelback Rd, Ste. 200
Phoenix, Arizona 85016