



MINUTES

Highlands Fire District PSPRS Local Board

March 17, 2020 Special Meeting
3:00 PM

Fire Station 23, Board Room
3350 Old Munds Hwy, Flagstaff, Arizona 86005

Call to Order:

A meeting of the PSPRS Local Board was called to order at 3:06 PM.

Board Members:

Membership PSPRS Local Board. Mr. Joe Favazzo serves as the Highlands Fire District Fire Board's designee and chairperson of the PSPRS Local Board. Citizen members to the PSPRS Local Board include Mr. Fred Johnson and Mr. Scott Talboom, whose terms expire on March 30, 2020 and March 30, 2022 respectively. PSPRS members elected by secret ballot include and Engineer Casey Modrell and Engineer Kevin Dobbe, whose terms expire on March 30, 2020 and March 30, 2022 respectively.

Attendance:

Attendance of the March 17, 2020 meeting was as follows: Mr. Joe Favazzo, Chairperson; Mr. Fred Johnson, Engineer Kevin Dobbe, and Engineer Casey Modrell were present; Mr. Scott Talboom was absent.

Secretary:

Ms. Jayme Jones serves as Secretary to the PSPRS Local Board and was present to record the minutes.

Welcome:

Chairperson Favazzo welcomed members of the PSPRS Local Board; there were no visitors in attending.

Approval of Minutes:

January 29, 2020 Biannual Meeting Minutes. The Local Board reviewed the minutes of the January 29, 2020 biannual meeting. A MOTION was made by Engineer Dobbe and was seconded by Engineer Modrell to accept the minutes as presented; the motion was unanimously APPROVED.

Discussion and Possible Action:

A. Consideration to approve Engineer Kevin Dobbe's participation in the Deferred Retirement Option Plan (DROP).

Engineer Dobbe recused himself from taking action on this item.

The Ms. Jones provided the Local Board with a description of the Deferred Retirement Option Plan (DROP) and Engineer Dobbe's application packet to participate in DROP. The Local Board discussed the DROP benefit and how it works.

Ms. Jones informed the Local Board that a Tier I member may participate in DROP after 20 years of service. As of April 29, 2020, Engineer Dobbe's will have completed 20.012 total years of service. The Local Board reviewed the Engineer Dobbe's Application Packet for DROP. After further discussion, A MOTION was made by Engineer Modrell and was seconded by Mr. Johnson to approve Engineer Dobbe's participation Deferred Retirement Option Plan (DROP). Engineer Dobbe abstained from voting; Mr. Favazzo, Mr. Johnson, and Engineer Modrell voted in favor; the motion passed. The Local Board Chair signed the appropriate DROP documents.

Closing Comments:

There were no additional comments.

Adjournment:

A MOTION was made by Mr. Johnson and was seconded by Engineer Modrell to adjourn; the motion was unanimously APPROVED. The meeting adjourned at 3:15 PM.

Respectfully submitted,
Jayme Jones, Secretary PSPRS Local Board

Pursuant to A.R.S. § 38-847(G) ...No later than twenty days after taking action, the local board shall submit to the board of trustees the minutes from the local board meeting that include the name of the member affected by its decision, a description of the action taken and an explanation of the reasons and all documents submitted to the local board for the action taken, including the reports of a medical board...

Pursuant to A.R.S. § 38-847(H)(2). The applicant-board of trustees receives notification of the local board's original action as prescribed by subsection G of this section by certified mail.

Pursuant to A.R.S. § 38-847(M) ...The secretary of the local board shall keep a record and prepare minutes of all meetings ... and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.

Attn: Fund Manager
3010 E Camelback Rd, Ste. 200
Phoenix, Arizona 85016